

**Concurrent Enrollment and Articulation Agreement  
between  
Delaware County Community College  
and  
West Chester University of Pennsylvania for**

**the Associate of Applied Science in Nursing and the Bachelor of Science in Nursing**

**Background**

In August 2018, West Chester University (“WCU”) and the Delaware County Community College (“DCCC”)—together the Parties—entered into an Agreement providing for concurrent enrollment and articulation features (“the August 2018 Agreement”). The Parties now agree that the August 2018 Agreement is now obsolete, and they wish to terminate it by mutual agreement and replace it with a new Agreement whose terms are contained herein. With that as background, the Parties hereby terminate the August 2018 Agreement, and enter into this new Agreement that shall replace the August 2018 Agreement in its entirety.

**Introduction**

Delaware County Community College (DCCC) and West Chester University of Pennsylvania (WCU) agree to establish a concurrent enrollment and articulation agreement whereby DCCC Associate of Science in Nursing (ASN) students who meet the concurrent admissions requirements as stated in this agreement have the option for provisional concurrent enrollment and seamless transfer into the Bachelor of Science in Nursing (RN-BSN) degree program at WCU.

The purpose of this agreement is to provide a seamless pathway for ASN enrolled students to concurrently transition into the RN-BSN program at WCU. The agreement defines admissions requirements and processes, seamless transfer of coursework, and services to support concurrent enrollment.

The outcome of this agreement is an affordable pathway for ASN students from DCCC to earn their Bachelor of Science degree in Nursing from West Chester University with only 30 additional WCU credits (Addendum A).

**Admissions and Pre-requisite Requirements**

To qualify for the benefits of this agreement, DCCC ASN students must:

- Successfully complete WCU admission requirements, be currently enrolled at DCCC, and be in good academic standing in DCCC’s Associate of Science in Nursing program.
- Have a cumulative GPA of 2.75 consistent with admission requirements for WCU’s RN-BSN degree program.
- Meet all WCU RN-BSN Prerequisites as outlined in Addendum A: Concurrent Curriculum Overview.
- Formally apply to WCU for Admission into the concurrent ASN-RN/BSN option. Admission to this program is not guaranteed and WCU will independently make all admission decisions/offers to students.
- Comply with all DCCC and WCU Policies and remain in good academic and financial standing with both DCCC and WCU at all times to include all associated deadlines and tuition and fee payments.

## **Seamless Transfer of Credits**

The Associate of Science in Nursing degree will transfer in its entirety towards WCU's Bachelor of Science in Nursing Program. As part of WCU's Academic Passport program, DCCC's general education requirements will transfer towards WCU General Education Requirements.

- Students will need to complete the Diverse Communities requirement (3 credits) and the Writing Emphasis requirement while at WCU to satisfy the remaining general education requirements.
  - Transfer students who enter with 40-70 college-level credits, must take at least 6 credits of Writing Emphasis coursework. Students under this agreement will satisfy the Writing Emphasis requirement with the successful completion of WCU's NSG 332 and NSG 313 (see Addendum A).
- The RN\_BSN WCU Nursing Courses must be completed at WCU
- Students will need to complete 30 of their last 60 credits at WCU to satisfy graduation residency requirements
- Courses with "D" grades will not fulfill major requirements.

The Bachelor of Science in Nursing degree program at WCU requires the completion of 120 college-level credits. Addendum A outlines the curriculum overview in which ASN concurrently enrolled students can earn the BSN with 30 additional WCU credits. Credit equivalencies can be found at:

<https://www.wcupa.edu/Registrar/forms/transferCredit.aspx>.

If a student has earned a prior bachelor's degree, all general education requirements are satisfied including the Diverse Communities requirement and the Writing Emphasis requirement. In addition, the 30 credit graduation residency requirement does not apply. However, students must complete any nursing major prerequisites and/or related major requirements to include 24 credits of nursing major credits at WCU. Students are required to submit an official copy of their transcript to the Office of the Registrar prior to starting their WCU courses.

## **Advising and Transition**

- WCU and DCCC will maintain course equivalency information to include maintaining the Concurrent Curriculum Overview (Addendum A).
- WCU and DCCC will coordinate WCU information and advising in person and virtual events to provide academic advising, admissions, financial aid, and billing advising, and career services.
- WCU and DCCC colleagues will meet annually to discuss and enhance student transition and success
- WCU and DCCC will each designate a point of contact for this agreement.

## **Terms and Conditions:**

1. Once accepted and concurrently enrolled, the student will not be required to complete a Transfer Credit Permission form for the courses completed at DCCC, as outlined on Addendum A. However, a student will still be required to complete Transfer Credit Permission form under the following condition(s):
  - a. If they wish to complete any DCCC courses, not outlined on Addendum A, while enrolled in the concurrent enrollment agreement.
  - b. If they complete the ASN program at DCCC, continue at WCU under the RN—BSN program, and wish to take a class off campus towards their degree completion.
  - c. If they opt to take a class at any other institution(s) other than DCCC or WCU and transfer the credit toward their WCU degree.

2. Student is responsible for submitting an official copy of their DCCC transcript to the Office of the Registrar at the end of each semester while concurrently enrolled. Additionally, they will be required to submit a final transcript from DCCC when their AASN has been conferred.
3. Students' federal financial aid will be packaged and awarded as authorized in a blanket consortium agreement between DCCC and WCU (Addendum B).
4. Students must sign a FERPA waiver agreeing to have designated individuals at both DCCC and WCU share information pertinent to academic advisement.
5. If for any reason, the student is unable to satisfactorily progress in the concurrent AASN-RN/BSN coursework, the terms of this agreement will no longer apply to that student and he/she will be eligible to be re-activated in WCU's RN-BSN program once the student is in good academic standing at DCCC and WCU.
6. The student is responsible for registering for all WCU courses and will be responsible for all associated tuition and fees at both institutions.

#### **Joint Responsibilities for Maintenance of this Agreement**

1. DCCC must provide written notification to WCU of any curricular modifications or changes to the Associate of Science in Nursing to include general education. WCU will review and determine if said changes or modifications necessitate an amendment to this agreement.
2. WCU must provide written notification to DCCC of any curricular modifications or changes to the Bachelor of Science in Nursing and any impact to the current seamless transfer of credits.
3. This agreement will be reviewed annually and revised as necessary. All revisions must be approved in writing by each institution's official signatories. This agreement will have a term of five (5) years beginning from last date of signatures. After the five (5) year term, the parties may agree to enter into a new Agreement for successive five (5) year terms upon approval by each institution's official signatories.
4. The terms of the Agreement shall remain in effect, except as stipulated for certain previous terms as listed herein, unless it is terminated by either party. Any party may terminate the agreement with or without cause with 120 days written advance notice to the other party. If this Agreement is terminated while students are enrolled through this Agreement, the students may continue their educational experience under this Agreement until that experience would have concluded absent the termination.
5. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
6. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

7. The parties shall agree to keep confidential all personally identifiable student information from education records provided by WCU or DCCC as set forth in the Family Educational Rights and Privacy Act 34 CFR § 99.33 (a)(2) ("FERPA").
8. Neither of the parties shall assume any liabilities to each other. As to liability to each other or harm to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit the Commonwealth's or University's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this Agreement. Nothing in this Agreement shall be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
9. This Agreement is not a third-party beneficiary contract and confers no rights upon any students or employees of the parties.
10. For the purpose of this Agreement, a copy of the party's original signature shall be considered to be an original signature; and as such shall be sufficient to bind such parties.
11. The laws of the Commonwealth of Pennsylvania shall govern the interpretation and enforcement of this Agreement.

The willingness of both institutions to enter this agreement in order to facilitate the transfer of student credits from DCCC to WCU and to expand their opportunities for academic success at WCU is indicated by the following signatures:

The undersigned representatives of the parties DCCC and WCU, have executed this agreement on the dates indicated.

West Chester University

Delaware County Community College

*Christopher Fiorentino*

Christopher Fiorentino, Ph.D  
President  
Date

*L. Joy Gates Black*

L. Joy Gates Black, Ed.D  
President  
Date

*R. Bernotsky*

R. Lorraine Bernotsky, D. Phil  
Executive Vice President and Provost  
Date

*Marian E. McGorry*

Marian E. McGorry, Ph.D.  
Vice President of Academic Affairs  
Date

*Jeffery L. Osgood*

Jeffery L. Osgood Jr., Ph.D.  
Deputy Provost  
Date

*Mitchell E. Murtha*

Mitchell E. Murtha, Ed.D  
Vice President,  
Enrollment Management  
Dean, Counseling and Completion Services  
Date

Approved as to form and legality

*Joseph Miller*

University Legal Counsel  
PA State System of Higher Education  
Date

## ADDENDUM A

WEST CHESTER UNIVERSITY, DEPARTMENT OF NURSING RN-BSN PROGRAM & DELAWARE COUNTY COMMUNITY COLLEGE A.A.S. PROGRAM CONCURRENT CURRICULUM OVERVIEW	
Delaware County Community College	West Chester University
<p><b>Pre-requisites for entrance into DCCC (14 credits):</b></p> <ul style="list-style-type: none"> <li> <b>MAT 121</b></li> <li> <b>ENG 100</b></li> <li> <b>PSY 140</b></li> <li> <b>BIO 150</b></li> <li> <b>NUS 102</b></li> </ul> <p><i>*Upon successful completion of these courses, the student is eligible to apply to the Associate of Applied Science in Nursing Program***</i></p> <p><b>**Highly recommended courses to complete prior to starting the nursing program:</b></p> <ul style="list-style-type: none"> <li> <b>PSY 210</b></li> <li> <b>BIO 151</b></li> <li> <b>COMM Elective</b></li> <li> <b>SOC 110</b></li> <li> <b>Open Elective</b></li> </ul>	<p><b>Pre-requisites for entrance into WCU RN to BSN concurrent program:</b></p> <ul style="list-style-type: none"> <li> <b>WRT 120 (ENG 100 at DCCC)</b></li> <li> <b>WRT 200 (ENG 112 at DCCC)</b></li> </ul> <p><i>*Six credits of ENG or WRT, preferably 3 credits of a research based writing course.</i></p> <p><i>**Additional requirement (pre-requisite to NSG 313. Students have the option of meeting this requirement at DCCC or WCU.</i></p> <ul style="list-style-type: none"> <li> <b>MAT 121 (MAT 210 at DCCC)</b></li> </ul>
<ul style="list-style-type: none"> <li>- Upon successful completion of 6 WRT/ENG credits and acceptance into the DCCC Associate of Applied Science in Nursing Program, the student is eligible to apply to the WCU RN to BSN program.</li> <li>- Once accepted into the WCU/DCCC concurrent program, students will begin nursing (NSG) core coursework at WCU to earn a BSN degree.</li> <li>- NSG 330 is the first class in the BSN coursework, but may be taken concurrently with additional NSG courses.</li> <li>- Students may enroll part time or full time. (May not take more than 18 credits combined at DCCC/WCU in one academic semester)</li> <li>- Class scheduling is flexible and there is no course sequence other than NSG 330 as the students' first NSG course. Below is an example schedule.</li> </ul>	
<p><b>DCCC Level I (Fall) – 8-15 credits</b></p> <ul style="list-style-type: none"> <li> <b>NUS 110</b></li> <li> <b>PSY 210**</b></li> <li> <b>BIO 151**</b></li> </ul>	<p><b>WCU Year I (Fall) - 5 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 330</b></li> <li> <b>Diverse Communities (J)</b></li> </ul>
<p><b>DCCC Level I (Spring) – 10-16 credits</b></p> <ul style="list-style-type: none"> <li> <b>NUS 111</b></li> <li><b>NUS 221* may be taken in summer I</b></li> <li><b>Open elective**</b></li> </ul>	<p><b>WCU Year I (Spring) – 3 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 432</b></li> </ul>
<p><b>DCCC Level I (Summer) –</b></p> <ul style="list-style-type: none"> <li> <b>NUS 221* may be taken in spring</b></li> </ul>	<p><b>WCU Year I (Summer) – 6 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 332 (satisfies writing emphasis) or NSG 430</b></li> <li> <b>NSG 313 (satisfies writing emphasis)</b></li> </ul>
<p><b>DCCC Level II (Fall) – 10-13 credits</b></p> <ul style="list-style-type: none"> <li> <b>NUS 210</b></li> <li> <b>Communication elective** (COMM 111)</b></li> </ul>	<p><b>WCU Year II (Fall) – 5 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 334</b></li> <li> <b>NSG 335</b></li> </ul>
<p><b>DCCC Level II (Spring) – 10-13 credits</b></p> <ul style="list-style-type: none"> <li> <b>NUS 211</b></li> <li> <b>SOC 110**</b></li> </ul>	<p><b>WCU Year II (Spring) – 3 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 430 or NSG 332</b></li> <li><b>*Apply for WCU graduation.</b></li> </ul>
<p><b>May Graduation</b> Prepare and complete NCLEX Send final, official DCCC transcript to WCU that show AAS degree was awarded.</p>	<p><b>WCU Year II (Summer) – 5 credits</b></p> <ul style="list-style-type: none"> <li> <b>NSG 434</b></li> <li> <b>NSG 435</b></li> </ul>
	<p><b>WCU Year II (Fall) – 3 credits min.</b></p> <ul style="list-style-type: none"> <li> <b>Free elective</b></li> <li> <b>Work towards 120 credits total for the BSN if needed.</b></li> </ul>

Total program credits: 71 credits

Total program credits: 30 credits

\*\*Total concurrent curriculum credits: 122 credits

\*\*\* Upon Associate of Applied Science in Nursing conferment at DCCC, WCU General Education requirements will be satisfied except for the Diverse Communities requirement (3 credits) and the Writing Emphasis requirement. Students must take at least 30 credits at WCU to satisfy residency requirements. A student with a previous bachelor's degree is required to complete 24 WCU credits.



**Financial Aid Consortium Agreement  
between  
Delaware County Community College  
and  
West Chester University of Pennsylvania for  
the Associate of Applied Science in Nursing and the Bachelor of Science in Nursing**

Delaware County Community College (“DCCC”) and West Chester University of Pennsylvania (“WCU”) enter into this Financial Aid Consortium Agreement (“Agreement”) as of the date of the last signature below. This is a blanket financial-aid consortium agreement applicable to students enrolled in the Associate of Applied Science in Nursing and Bachelor of Science in Nursing program (“Program”), a concurrent enrollment program between DCCC and WCU. This agreement will be in effect at the beginning of the fall semester of the 2020-2021 academic year. As a blanket agreement, individual consortium agreements between these institutions of higher education will not be necessary for individual students wishing to benefit by the terms of this agreement.

For the purposes of this agreement and in accordance with 34 CFR§668.5, DCCC and WCU agree that:

1. The "home" school is WCU, the institution where the student will receive his or her Bachelor of Science in Nursing degree.
2. The "host" school is DCCC where the student enrolls in a course or courses that are applicable to the student's eligible program of study at the home school. Coursework taken at a host school will count towards a student's financial aid enrollment status for all federal and state aid programs at the home school, provided that the coursework at the host school is applicable to WCU Bachelor of Science in Nursing degree.
3. The student will follow the educational plan (Addendum A: Concurrent Curriculum Overview) developed for the Program. Any course(s) in which a student enrolls that does not apply to the Program will not be used in determining financial aid eligibility.
4. For purposes of financial aid calculations, a student's cost of attendance (COA) will include tuition, fees, on-campus room and board, and other allowable charges incurred for specific terms of enrollment at each institution. Off campus room and board, transportation, and miscellaneous/personal costs will be based on WCU's COA budget.
5. Procedures for calculating awards, disbursing aid, monitoring satisfactory progress and other eligibility requirements, keeping records, and returning funds when the student withdraws, will be those in effect at WCU. Students taking classes at DCCC for the Program will be considered concurrently enrolled for financial aid purposes.

ADDENDUM B

6. WCU will execute the college financial aid office responsibilities for all units in which the student is enrolled at DCCC, provided those units are applicable to the Program's program of study. If the student is on a financial aid educational plan as the result of an appeal decision at WCU, for the purposes of financial aid, any coursework taken at DCCC must fulfill the requirements of the Program educational plan (Addendum A: Concurrent Curriculum Overview).
7. For each student in the Program, DCCC will inform WCU of any enrollment changes, within one week of the effective date of the enrollment change.
8. For any student who withdraws from all classes, DCCC will provide the last date(s) of attendance at an academically-related activity as defined in 34 CFR §668.22(l)(7)(i), for courses in which the student was enrolled for the purpose of completing Return of Title IV funds calculations.

This agreement will remain in effect while the Program is active.

West Chester University

Delaware County Community College

*Christopher Fiorentino*

Christopher Fiorentino, Ph.D  
President  
Date June 11, 2020

*L. Joy Gates Black*

L. Joy Gates Black, Ed.D  
President  
Date June 10, 2020

*R. Bernotsky*

R. Lorraine Bernotsky, D. Phil  
Executive Vice President and Provost  
Date June 11, 2020

*Marian E. McGorry*

Marian E. McGorry, Ph.D.  
Vice President of Academic Affairs  
Date \_\_\_\_\_

*Jeffery L. Osgood*

Jeffery L. Osgood Jr., Ph.D.  
Deputy Provost  
Date June 11, 2020

*Mitchell E. Murtha*

Mitchell E. Murtha, Ed.D  
Interim Vice President,  
Enrollment Management  
Dean, Counseling and Completion Services  
Date June 8, 2020

Approved as to form and legality

*Joseph Miller*

University Legal Counsel  
PA State System of Higher Education  
Date June 16, 2020