



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

UNANIMOUSLY APPROVED
BY THE
COUNCIL OF TRUSTEES
SEPTEMBER 6, 2012

www.wcupa.edu

**REGULAR MEETING OF THE COUNCIL OF TRUSTEES
PHILIPS 3rd FLOOR BOARD ROOM
PHILIPS MEMORIAL BUILDING
May 3, 2012
5:15 PM**

The regular meeting of the Council of Trustees of West Chester University of Pennsylvania was held on May 3, 2012, in the Philips Memorial Building, West Chester, PA.

AGENDA ITEM I – CALL TO ORDER:

Vice Chairperson Whitlock called the meeting to order. Vice Chairperson Whitlock led the Pledge of Allegiance. Council members present were Members Whitlock, Carrozza, Dozor, Matlawski, Alicea, Moskowicz, Silberman, and Tomlinson. Absent but accounted for were Chairperson Fillippo and Members Lewis and Costello.

AGENDA ITEM II – APPROVAL OF MINUTES OF THE PREVIOUS MEETING AS DISTRIBUTED TO THE COUNCIL OF TRUSTEES:

MOTION (DOZOR/MATLAWSKI):

APPROVAL OF MINUTES OF THE MARCH 15, 2012, MEETING AS PRESENTED.

MOTION UNANIMOUSLY APPROVED.

AGENDA ITEM III – PUBLIC COMMENT: LIMIT OF TEN (10) MINUTES:

None.

AGENDA ITEM IV – REPORT OF THE COUNCIL CHAIRPERSON:

Vice Chairperson Whitlock reported that at the March meeting, the Council recognized those members of West Chester University's staff who had gone above and beyond the call of duty on behalf of the WCU community.

One of the honorees was unable to attend the March meeting, and Vice Chairperson Whitlock called on President Weisenstein to introduce the Vice President for Advancement who would assist the Vice Chairperson in this special recognition for a person from his division.

President Weisenstein stated: West Chester University is very fortunate to have a wonderful pool of staff who are very willing to do whatever it takes and then some in the course of their day to day responsibilities. I now call on Mark Pavlovich, Vice President for Advancement, to introduce a member of the advancement staff who was nominated by her division to receive this very special recognition. Mark, please come forward.

Vice President for Advancement said: As you heard at the last meeting, we do have many wonderful staff members here at the University. I am delighted to introduce Melissa Rudolph. Melissa has been with the Advancement division for about twenty months, and in that short time, she has made an enormous difference working on our social media programs. I am not exactly the most modern technologist in the world, but Melissa has even helped

me to understand the power and the value of communicating through the web and through our social media. She has also spent an enormous amount of time working with department and divisions across the University to help them interact with social media. When you look at that data about the number of students and other friends of the University and alumni who communicate with us through the web, Melissa's is an incredibly important position. In a very short time, she has generated excellent quality and management of that whole process for us.

I am delighted to recognize you, Melissa, with this award.

Vice Chairperson Whitlock thanked Melissa for her outstanding service to the University Community.

Since this was the last scheduled meeting until September 2012, Vice Chairperson Whitlock then took the opportunity to wish everyone a wonderful summer.

AGENDA ITEM V – REPORTS OF THE UNIVERSITY PRESIDENT

Vice Chairperson Whitlock then called on President Weisenstein for his report.

President Weisenstein gave the following report:

Although we continue to face a very uncertain financial environment for the University, we have worked toward hiring 44 new faculty positions that have been approved for hire this year to keep with our enrollment increases that we experienced last year and some of the enrollment increases that we expect that we will be experiencing this next year. As of mid-April, 27 positions

of the 44 that we have advertised for have been filled; 41% have hired a male, 59% have hired a female, and 29% of the 27 positions have been filled with multicultural candidates. We are very pleased with the mix of our hires, and we are working very hard in hiring the remainder of the faculty complement that we would like to bring on board for this fall.

Two administrative searches have also concluded this spring.

Dr. Vernon Harper has been hired as the Associate Vice President for Academic Planning and will start in August, and Ms. Alina Torres-Zickler has been hired as the Assistant Director in the Office of Social Equity. Alina is here with us today, and Alina, please stand and be recognized. We welcome you to the campus community and look forward to welcoming Dr. Harper in August.

In addition, I am pleased to introduce West Chester University's new legal counsel, Megan Kampf, who joined the WCU community in March. We are very glad to welcome Megan to our staff and to introduce her to you. Megan, will you please stand and be recognized? We are delighted to have you on board and you bring a great deal of talent and experience that I am sure we will be able to use very effectively.

This spring, The Office of the President has again provided funding for the University Forum to solicit grant proposals from the University community for programs and initiatives designed to enhance our campus climate. Many of these initiatives are developed from the Campus Climate Survey to which we are being very responsive. We are looking to expand those areas in which we are doing well and strengthen the areas in which we need further improvement

to make sure that our campus climate is the best that it can possibly be. We have thirteen proposals that have been submitted and the University Forum is meeting to review and select the programs and initiatives that will be funded. Hopefully, we will be bringing some campus enhancements to the forefront this fall and sharing some of the good things that are happening as a result of that initiative.

The Bursar's Office has also developed a Request for Proposals (RFP) for services to provide automated refunds to students. The three top responders to the RFP made presentations and the evaluation team is finalizing its recommendations. Those services will be very beneficial to our students and, I think, very much appreciated.

In late April, I led a team of WCU faculty and administrators to Cheyney University for a presidential official signing ceremony with Cheyney's President Michelle Howard-Vital for two MOU agreements. As a result of extensive collaborative work of the Deans of Education and educational leadership faculty from the two universities, WCU and Cheyney agreed to a Joint Principal Certificate Program which is being offered this summer. The second collaborative program - WCU Marine Science concentration - was signed as a result of the collaborative work which started in August of 2011 with the Provosts and Biology faculty of both institutions. This concentration will be implemented in the upcoming fall semester. I want to give special thanks to Dr. Ken Witmer, Dean of the College of Education, and the College of Education faculty for the work that they did in developing this agreement and bringing the

two campuses together to make the best use of our strengths. Also, I want to mention in both cases the work of Provost Lamwers and Executive Deputy Larry Dowdy. Both persisted and kept moving forward the negotiations leading to the agreement over a period of a year and a half. This is a very important and significant move forward in our collaboration with Cheyney University. We look forward to the implementation of both of these MOU's.

Over the last few weeks, I have had the opportunity to attend many student events and host some dinners with Sandra at Tanglewood. As the President, it is this time of the year that I get to learn a lot more about what our students have been accomplishing all year. Sandra and I believe that we are in good hands with this next generation. Not only do our students volunteer almost 300,000 hours of volunteer time, but they are engaged in all kinds of fundraising activities and various kinds of charitable activities that support all kinds of worthy causes. For example, Residence Life Football Tournament benefitted Alex's Lemonade Stands, Aid to South Africa Walk produced some resources to assist with the South Africa projects, Canned Food Sculpture contest to benefit local food banks, and the Cancer Relay for Life. Those are just a few examples of the many good things that our students are doing throughout the entire year with the help of faculty and staff who also lend a helping hand to guide the students in these types of service activities.

One cannot speak of University service activities, without thinking of Maggie Tripp. Maggie has been the Director of Service Learning for a number of years, and her husband, Phil Tripp, who has been the Career Development

Asst. Director, are both retiring at the end of this year and that will be a tremendous loss to the University. Maggie has helped to bring us recognition as one of the top service-providing universities in the country, particularly through our recognition as a “community-engaged university” that was awarded to us by the Carnegie Foundation. If you recall, there are only 115 universities that received this designation this last year (of about 4,000 universities nationally), and West Chester University was one of those.

There are also some other transitions and other retirees that I would like to mention:

Jackie Hodes (Assistant to the VP for Student Affairs) is moving into a full-time teaching position in the Graduate School of Education;

Dr. Don Barr is retiring after 15 years serving as the Dean of the College of Health Sciences. Don has brought many new programs and initiatives to the College of Health Sciences and has positioned it to be one of the fastest-growing academic units on campus. I am very proud of what is happening on South Campus, and Don has provided tremendous leadership to make all of that happen;

Dr. Deirdre Pettipiece, Associate Dean of the College of Arts and Sciences, has accepted the position of Dean of the College of Arts and Humanities at Lehman College, part of SUNY.

We certainly wish the retirees the best for well-deserved retirements and wish the others success as they move into new career opportunities.

The new WCU Demonstration and Application Center made the national press again in the section under “Breaking Stories in Higher Education” in the “Campus Technology News Update”. I encourage you to visit the Center in Mitchell Hall where our students, faculty and staff can try out new forms of technology and learn more about their application in education. All you need to do is call the office and one of us would be pleased to give you a tour. I want to thank Adel particularly for the enormous effort that went into developing both of those facilities. The Application and Demonstration Center is the only one of its kind in the mid-Atlantic according to Microsoft who is a major partner in that effort along with Aruba Networks and Lenova and some other high-tech firms. A number of them have contacted us and want to be part of this project which is a little different than us seeking them out.

Also as a reminder, in the area of Information Services, the “Resources for the Electronic Classroom: The D2L Learning Management System” (RECAP 2012) conference is a one-day event hosted by WCU on Thursday, May 17th. The topic of this year’s conference addresses the growth and use of Desire2Learn technology over the past two years since implemented in 2010 for use by PA State System of Higher Education faculty members.

KCB and the Global Presidential Conclave on the Future of Higher Education is moving along very well. It has actually picked up a lot of steam in the last couple of months. It appears that we are going to have about 42 countries represented during that 3-day period at the end of May – June 1, 2012. During that event, you will see many flags from the different countries

represented on campus. It should be a great event. We have a very rich group of people coming to the Presidential Conclave who will represent 10 different countries, but they also represent very powerful decision-makers in their countries, from ministers to rectors and presidents of major universities, so it should be a very rich discussion. We believe that the Director of International Programs for the US Department of Education under Secretary Duncan will be here and participating in those activities. It will help reinforce West Chester University's position as an international student destination.

President Weisenstein asked for the approval of Purchase Orders and Contracts for February and March, 2012.

Approval of Purchase Orders and Contracts:

MOTION (MATLAWSKI/DOZOR):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING FEBRUARY 2012 AND MARCH 2012, FOR THE PURCHASE OF EQUIPMENT, SERVICES, AND SUPPLIES.

MOTION UNANIMOUSLY APPROVED.

This concluded President Weisenstein's report.

AGENDA ITEM VI – REPORT OF THE VICE PRESIDENT:

Vice Chairperson Whitlock reported that the Council was pleased to recognize the seniors, captains and coaches of the West Chester University Women's Field Hockey Team to honor them as the 2011 NCAA Division II Champions. She invited Dr. Matt Bricketto, Vice President of Students Affairs,

and Ed Matejkovic, Athletic Director, to the podium, to assist her with this special recognition.

Dr. Matt Bricketto said the following: It is my pleasure to present our Women's Field Hockey Team, the National Champions at the Division II level. We have been celebrating many student successes these past few weeks, and this is a wonderful way to end the year. These athletes on this team have participated in several celebrations by being presented roses from the President when they first came back from the tournament and the celebration of receiving their rings in January. So, now it is an honor to have the Council of Trustees bestow this recognition on them as well. I would like to ask my colleague, Ed Matejkovic if he could take a moment or two and highlight the success of this team and how important it is from the West Chester University athletic perspective. We have not been able to celebrate too many national championships, so this is a very big deal!

Ed Matejkovic shared the following statement: It is a big deal really. I have been here quite a while now and we have won sixty some division and conference championships, and fifteen regional championships and 3 national championships, and it never gets old. Many of you know that I'm an alumnus of West Chester University, so I bleed purple and gold and the more of these championships that we can win, the better off we are.

I would like to share something with you about this special group because they ended the season 17-4, and 2 of the teams that they had to beat to win the national championship were teams that beat them during the

regular season. Of course, we didn't win the conference championship because we had lost during that time, and we lost quite handily to one of those teams. For this team to come back, I knew on Friday that as far as I was concerned Bloomsburg or West Chester was going to win the national championship. So for them to come back and have to defeat two teams who had defeated them during the regular season, I think is a tribute to them. They could have just been satisfied with ending the season the way that they did.

I also want to congratulate Amy Cohen, who came in as a brand-new coach, and had to bring this season together under new leadership, and how she led the team to bring them together. The unfortunate thing is that the women you will meet tonight will be sorely missed because they brought a lot of ability and leadership to our program. It will be tough to replace those team members. Coaches, Captains and Team members, please come forward.

The following list includes all who were honored at the meeting, received plaques, and were invited to the Council of Trustees dinner:

WCU HOCKEY TEAM -SENIOR ATHLETES		POSITION
Amy	Cohen	Coach
Carly	Campana-Powell	Assistant Coach
Brynn	Adams	Back—Captain , All-American Division II National Player of the Year
Leah	Angstadt	Mid –Team All American
Carley	Buckwalter	
Nicole	Fiorilla	Forward - Tri-Captian
Kayla	Gluchowski	2 nd team All-American; 1 st Team All PSAC

Karly	Herb	Back - Tri-Captain
Alisha	Moran	Forward
Michele	Schrift	1 st team All-American; 1 st Team All PSAC
Kate	Zunski	Forward

AGENDA ITEM VII – REPORT OF THE EXECUTIVE COMMITTEE:

None.

AGENDA ITEM VIII - REPORTS OF STANDING COMMITTEES:

Academic Affairs

Member Dozor reported that he and Member Tomlinson had the pleasure of attending and hosting the Academic Affairs Committee. They reported to the Council that West Chester University, along with Cheyney University and East Stroudsburg University will be shortly executing leases for space in the City of Philadelphia for a shared site there. West Chester, Cheyney and East Stroudsburg will each make contributions as to different courses and different programs and initially, West Chester University will be providing a Special Education Master’s program and courses down in Philadelphia with the thought of adding Social Work and Literacy courses and programs thereafter. The President had reported on this recently at a dinner meeting, but since then it has moved forward and the Pennsylvania State System of Higher Education encouraged it, sponsored it, negotiated it, and intends to play a major role in it. In a sense, this will be experimental. It is unknown where it will lead, but WCU will be partnering with Cheyney University which WCU had always hoped

to do, and WCU welcomes East Stroudsburg to also join. Other PaSSHE universities may also join. It will be interesting to see where this goes.

Members Dozor and Tomlinson had the pleasure of meeting three very delightful students. West Chester University Professor Michele Patrick introduced the following students, Tierny Q. Ulmer, Taylor L. Pynn, and Kelsey A. Terefendo. These three WCU students are undergraduate social work students who presented a brief overview of the Topical Seminar in Social Work: Comparative Approaches & Models of Social Work & Social Welfare in the U.S. and Germany. A total of five WCU students participated in the innovative topical seminar during the summer in Friedensau, Germany, and each student received two credits. The thrust of the seminar was to learn about various social work models throughout the world. It was an excellent opportunity for our students.

Member Dozor introduced the first resolution for consideration and action by the Council of Trustees:

MOTION (DOZOR/TOMLINSON)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY DESIGNATES THE FOLLOWING DISTINGUISHED FACULTY MEMBER AS AN AWARDEE OF THE TRUSTEES ACHIEVEMENT AWARD:

VIOREL NITICA

MOTION UNANIMOUSLY APPROVED.

Member Tomlinson, also serving on the Academic Affairs Committee, introduced the second resolution for consideration and action by the Council of

Trustees:

MOTION (TOMLINSON/DOZOR)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY CONFERS THE DESIGNATION OF EMERITUS UPON THE FOLLOWING DISTINGUISHED RETIRED FACULTY:

**MARIA BOES
PATRICIA BRODERICK
T. HUNG CHU
FRANK GROSSHANS
PETER KYPER
EDMUNDO MORALES
ROGER MUSTALISH
C. JACK ORR**

MOTION UNANIMOUSLY APPROVED.

Student Affairs

A. Report on SGA and Student Related Activities

Member Alicea reiterated that Student Government Association elections took place in April and moved from a paper ballot to an electronic voting system from D2L. She reported that using the electronic voting system was a huge success and increased the number of voters by over 50 percent. The number of voters increased from around 450 voters to nearly 1,000 voters. For the first year, it laid down a very strong foundation for SGA to build upon and next year will, hopefully, create a better culture of more students getting their voices heard and voting. With that being said, Member Alicea congratulated the new Executive Board. Michelle Strausbaugh is returning as President, and Katie Kearney is returning as Treasurer. She also welcomed Stefan June

as Vice President, Nora McGinley-Hence as Secretary and Kyle VanHart as our Parliamentarian. Kyle was in attendance and was welcomed with a round of applause. A meeting will be set in the near future where major goals will be set to start off the year in a very strong way and to continue to advocate for all of the students on campus. One of the biggest initiatives is to host the Board of Student Government Presidents Leadership Conference at West Chester University. The SGA Board is very excited about this opportunity.

Already starting off on a high note, the SGA Executive Board met this week, with an enthusiastic turnout, nearly a full senate was elected with 60 seats.

With our Student Affairs Committee, we always have a student organization spotlight. This meeting Circle K was highlighted. Circle K is a service organization here at WCU that contributes to the 300,000 of volunteer service hours that President Weisenstein mentioned in his report. This past year, they reached nearly 3,000 hours of service just in this one year. They have grown in their membership, now having 50-60 paying due members and another 15-20 members attending with friends. Their programming is also growing. Not only are they completing a number of service events throughout the community, they are also bringing things to the campus to tie-in the campus community. "Walk on the Wild Side" was held this spring. It was a fashion show that tied-in to a children's theme book and it raised money for ARC (Animal Reserve in Bucks County). They raised almost \$500 for that

project. It is something that they hope to continue in the fall and to also bring in another big program in the spring.

Member Alicea noted some athletic highlights. The Lacrosse team (ranked #6 in the nation right now) is heading to its final conference battle. Hopefully, we will get a bid into the big NCAA tournament. Our baseball team has done phenomenally well this season. At one point, they had 20 straight wins which set a new division record. It is very exciting for them.

This next week begins finals week. Member Alicia wished her fellow students the best and to those graduating, a big "Congratulations!"

From the Student Affairs Committee, there was one resolution introduced by Member Alicea.

MOTION (ALICEA/CARROZZA)

WHEREAS, BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY, BY BOARD OF GOVERNORS POLICY (SECTION 20-2009-A#3), IS AUTHORIZED TO APPROVE THE STANDARDS FOR STUDENT DISCIPLINE AS RECOMMENDED BY THE PRESIDENT OF THE UNIVERSITY.

THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY APPROVES THE REVISED INCREASE IN FINES FOR ALCOHOL/DRUG AND FAILURE TO COMPLY VIOLATIONS OF THE STUDENT CODE OF CONDUCT, EFFECTIVE FALL SEMESTER, 2012. THE FINES APPLY TO ALL JUDICIAL VIOLATIONS AND/OR CITATIONS OF THE STUDENT CODE OF CONDUCT ALCOHOL AND DRUG POLICY, AS WELL AS THE FAILURE TO COMPLY POLICY.

VIOLATION	FINE
Alcohol/Drug: First Offense	\$100
Alcohol/Drug: Second Offense	\$200
Alcohol/Drug: Third Offense	\$300
Failure to Comply	\$50

MOTION UNANIMOUSLY APPROVED.

This concluded Member Alicea's report.

Advancement

Member Silberman reported that the committee did meet and asked that the summary provided be included with the minutes. He reported that despite the current economic downturn, the 2011-2012 Annual Fund Campaign continues to make solid progress. As of early April, there is \$1,555,629 received. The goal was \$1.5M, so we are about 20 percent ahead of last year at the same time.

The success of improved Phone-a-Thon and direct mail programs has contributed to the Annual Fund's growth as has strong giving by University and Foundation Trustees and regional corporations. The Campaign is on schedule to exceed its goal well before June 30, 2012.

Among some of the positive fundraising stories in 2011-2012 has been the continuing strong increase in the number of donors. As of March 31, 2012, the Foundation has received gifts from 7,598 donors which is a big percentage jump over last year at the same time when we had 6,333 donors. This solid growth is the result of enhanced Annual Fund Campaign activities including direct mail, the Phone-a-Thon, and the expansion of athletic fundraising efforts. Among donor categories, the biggest gains have been achieved among parents (up 261) and friends (up 390). Unfortunately, the number of alumni

donors is running behind a bit compared to last year, but they are working hard on this.

Member Silberman also announced that the very successful LEARN MORE campaign is going to be continued. There will be a meeting to talk about producing more TV commercials in that campaign.

This concluded Member Silberman's report.

Campus Development and Facilities

Member Matlawski reported that the committee did meet and were updated on several projects which are under construction as well as a briefing on some upcoming projects. The Student Recreation Center was discussed and is moving along and very close to completion and should be ready in August. The geothermal project continues throughout the campus including a new pump house over on Rosedale Avenue. A number of wells will be installed in Sykes parking lot this summer and that will most likely be challenging. Also discussed were the Business and Public Affairs Center, Mitchell Hall renovations, Student Housing initiative, and the New Street Parking Garage, after having gone all the way up through the courts, is finally approved by the West Chester Borough Council and bids went out. If anyone wonders what goes on during the summer on the campus, they should take a look at the written report which details a number of summer projects, an extensive amount of work which doesn't even include routine maintenance. Member Matlawski mentioned that his favorite project was the conversion of a Dance Studio to Cadaver Laboratories.

This concluded Member Matlawski's report.

Information Technology

Member Moskowitz reported that the Demonstration Application Center and Classroom of the Future were opened and some had taken the tour. She recommended that those who haven't taken the tour should visit the site. We are getting great press across the country because of this project. Member Moskowitz asked that the summary report be included with the minutes.

This concluded Member Moskowitz' report.

Budget and Finance

Member Carrozza reported that the committee had met and asked that the summary provided be included with the minutes. In addition, Member Carrozza reported that there is a very positive budget update. West Chester University continues to remain in a healthy position thanks to the Division of Administration and Finance under the direction of Vice President Mark Mixner and Bernadette Hinkle and Colleen Bradley's diligence and hard work in keeping the Committee well prepared and well-grounded in fiscal matters.

All members received the Endowment Investment Performance. With all the hills and valleys that the University has been through because of the economy, WCU and the Foundation collectively broke the \$20M mark over the last several years. All Council members received the full report in their packets.

Once again, the recommendation from the WCU Foundation about our spending rate for the endowment was received and they have

recommended that the 3.5 percent level of spending is retained and that requires Council approval.

Member Carrozza introduced a resolution for consideration and action by the Council of Trustees.

MOTION (CARROZZA/MOSKOWITZ):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THAT THE CURRENT 3.5% TOTAL RETURN ENDOWMENT SPENDING RATE OF THE MARKET VALUE OF THE ENDOWMENT BE CONTINUED FOR THE 2012-13 FISCAL YEAR.

MOTION UNANIMOUSLY APPROVED.

This concluded Member Carrozza's report.

AGENDA ITEM IX – REPORTS OF SPECIAL COMMITTEES:

Member Dozor reported on the results of the nominating committee (Members Dozor, Matlawski and Moskowitz) by presenting the following slate of officers for consideration and action by the Council of Trustees:

Chair - Mr. Thomas A. Fillippo
Vice Chair - Ms. Cathie N. Whitlock
Secretary - Dr. Bernard J. Carrozza

MOTION (DOZOR/TOMLINSON)

BE IT RESOLVED THAT THE FOLLOWING MEMBERS OF THE COUNCIL OF TRUSTEES WILL SERVE AS THE OFFICERS AS DESIGNATED BELOW FOR THE 2012-2013 ACADEMIC YEAR:

**CHAIR - MR. THOMAS A. FILLIPPO
VICE CHAIR- MS. CATHIE N. WHITLOCK
SECRETARY- DR. BERNARD J. CARROZZA**
MOTION UNANIMOUSLY APPROVED.

AGENDA ITEM X – REPORTS OF LIAISON TO CONSTITUENCIES:

None.

AGENDA ITEM XI – OLD BUSINESS:

None.

AGENDA ITEM XII – NEW BUSINESS:

None.

AGENDA ITEM XIII – ADJOURNMENT:

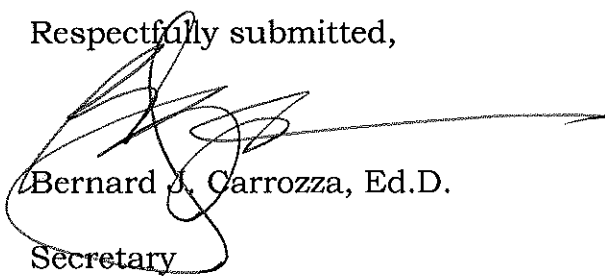
Vice Chairperson Whitlock asked for a motion for adjournment.

MOTION (TOMLINSON/CARROZZA):

MOTION TO ADJOURN AT 6:20 P.M.

MOTION UNANIMOUSLY APPROVED.

Respectfully submitted,



Bernard J. Carrozza, Ed.D.

Secretary