



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2001-22

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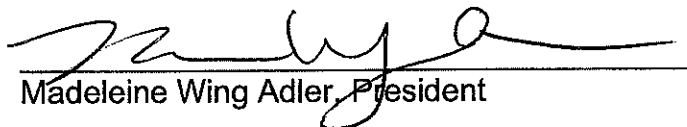
Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
SEPTEMBER 19, 2001

2001-02 OPERATING BUDGET

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE 2001-02 OPERATING BUDGET FOR WEST CHESTER UNIVERSITY AS IT IS PROPOSED.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Madeleine Wing Adler, President

8/30/01
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Laurence Harmelin, Chairperson
Council of Trustees

9/19/01
Date

**West Chester University
Fiscal Year 2001-02 (FY02)
Budget Proposal**

Please refer to the attached copies of the "FY 2001-02 All Funds Summary" and the "FY 2001-02 Budget Projections." West Chester University and the thirteen other State System of Higher Education (the System) schools were notified in June 2001 that the budget approved by Governor Ridge included only a one-half of one percent increase in appropriation for FY02. West Chester's share of this increase is \$320,391, significantly less than the 4%, or \$1,827,196 increase originally projected for FY02. A separate line item of \$17,283,000 was also included in the Governor's budget with \$10 million earmarked for technology, \$4.5 million for performance funding and the remaining \$2,783,000 as yet undesignated (to be determined in October 2001). In anticipation of supplemental performance funding, the West Chester University FY02 budget proposal includes \$450,000 in anticipated performance funding. This number may vary depending upon the University's meeting key performance indicators included in the Performance and Outcomes Plan (POP).

A 7.4% tuition rate increase was initially proposed by the System in order to offset the reduction in state appropriation. However, projected tuition revenue for FY02 is now based on the tuition rate increases listed below as approved by the State System of Higher Education Board of Governors on July 12, 2001:

Resident/Non-Resident Undergraduate	5.9%
Resident Graduate	11.2%
Non-Resident Graduate	7.8%

Tuition revenue for the FY02 academic year is expected to increase overall by 9% (approximately \$4.1 million) which includes not only the above tuition rate increases but also factors in a one percent growth in enrollment as projected in the University's enrollment growth model. Summer school revenue is projected to increase by an additional \$483,950 based in part on increased tuition rates as well as the ongoing efforts of Academic Affairs to promote continued growth of the summer sessions.

Personnel costs continue to be the largest expenditure item in the University budget. While the Distributed Leadership Model and Complement Management System continue to control personnel expenditures, most of the projected salary increase for FY02 is the result of contractual agreements, which are beyond the direct control of the University and its managers. The increments and across-the-board increases for FY02 are as follows:

➤ AFSCME (non-instructional)	5.20%
➤ APSCUF (faculty)*	6.20%
➤ Management	5.50%
➤ SUA/SCUPA	4.75%
➤ Other	5.20%

*Includes a pay schedule adjustment for both Instructor and Assistant Professor ranges.

In addition, benefit rates, which are negotiated and established at the State level, are also projected to increase for FY02. Annuitant costs are expected to increase between 10-15% (depending upon bargaining unit) while hospitalization and health & welfare costs are projected to increase by 5% and 11% respectively. According to System assumptions, no increase is projected in retirement rates for FY02 (TIAA-CREF contribution rate is currently 9.29% and SERS rate is zero). However, recent state-wide legislation increasing the multiplier for SERS participants from 2% to 2.5%, has resulted in a number of unexpected retirements this summer and possibly more at the end of the Fall 2001 semester. These retirements will impact retirement costs as almost all new hires, both faculty and non-instructional, select the TIAA-CREF plan over the SERS plan which will increase the cost to the University.

Overall, the FY02 University Education and General Budget (E&G) is projected to grow by 7% to \$113,600,850. The University funds budget, including E&G, auxiliary and restricted funds, is expected to increase from \$136,241,247 in FY01 to \$147,886,940 for FY02.

Again this year, funding is not available for budget enhancements to launch new programs or improve services. History has shown that our managers (through Distributed Leadership) have been successful in bringing about major improvements while at the same time staying within fixed budget levels. As a result, new positions have not been added except for the faculty needed to cover increased enrollment. This is essentially a flat budget incremented only for cost-of-living factors.

West Chester University FY 2001-02 All Funds Summary					
	E&G	Auxiliaries	Total Unrestricted	Restricted	Total Funds
Revenue					
Appropriation	46,000,303		46,000,303	155,528	46,155,831
Performance Funding	450,000		450,000		450,000
Tuition	54,355,510		54,355,510		54,355,510
Schedule Adjustment	1,157,006		1,157,006		1,157,006
Fees	7,593,653		7,593,653		7,593,653
Gift Income	200,000		200,000		200,000
Interest Income	2,059,663		2,059,663	239,389	2,299,052
Miscellaneous Income	1,784,715		1,784,715	15,462,818	17,247,533
Residence Halls		11,007,892	11,007,892		11,007,892
Food Service		7,056,583	7,056,583		7,056,583
Other (Auxiliaries)		994,616	994,616		994,616
Total Revenue	113,600,850	19,059,092	132,659,941	15,857,735	148,517,676
Expenditures & Transfers					
Salaries	63,819,373	4,637,536	68,456,908	2,011,146	70,468,054
Benefits	22,118,842	1,591,759	23,710,602	319,287	24,029,889
Summer School Model	3,615,586		3,615,586		3,615,586
Academic Year Model	1,534,860		1,534,860		1,534,860
Critical Needs	3,899,505		3,899,505		3,899,505
Designated Infrastructure	448,063		448,063		448,063
Committed Expenditures	842,745		842,745		842,745
Operating Expenditures	11,704,594	12,829,797	24,534,391	12,846,439	37,380,830
Ed Services	1,749,591		1,749,591		1,749,591
Non-Allocated (Miscellaneous)	3,867,692		3,867,692	50,126	3,917,818
Total Expenditures & Transfers	113,600,850	19,059,092	132,659,941	15,226,998	147,886,940

West Chester University FY 2001-02 Unrestricted E&G Budget Projections				
	FY01 Budget	Adjs	FY02 Proj Budget	Percent Change
Revenue				
Appropriation	45,679,912	320,391	46,000,303	0.7%
Restricted Appropriation	157,814	(157,814)	-	-100%
Performance Funding	-	450,000	450,000	
Regular Tuition	43,525,889	4,080,789	47,606,678	9%
Summer Tuition	5,422,136	483,950	5,906,086	9%
Committed Tuition	753,241	89,504	842,745	12%
Schedule Adjustment (tuition)	1,019,410	137,596	1,157,006	13%
Ed Svcs Fee	4,410,119	86,517	4,496,636	2%
Other Fees	2,630,390	466,627	3,097,017	18%
Gift Income	200,000	-	200,000	0%
Interest Income	1,754,062	305,601	2,059,663	17%
Miscellaneous Income	1,083,034	701,681	1,784,715	65%
Total Revenue	106,636,007	6,964,843	113,600,850	7%
Expenditures & Transfers				
Salaries	58,321,707	4,793,175	63,114,882	8%
Non-Allocated Compensation	-	704,490	704,490	
Summer School Model	3,379,618	235,968	3,615,586	7%
Academic Year Model	1,605,240	(70,380)	1,534,860	-4%
Benefits (allocated and non-allocated)	19,979,641	2,139,201	22,118,842	11%
Critical Needs	5,322,000	(1,422,495)	3,899,505	-27%
Operating Expenditures	11,431,212	273,382	11,704,594	2%
Designated Infrastructure	432,134	15,929	448,063	4%
Committed Expenditures (tuition)	753,241	89,504	842,745	12%
Appropriation for Performance	157,814	(157,814)	-	
Ed Services -- Academic Computing*	397,692	25,133	422,825	6%
Ed Services -- Instruction*	455,446	27,845	483,291	6%
Ed Services -- Library*	797,030	46,445	843,475	6%
Non-Allocated (Org 3100-050)	3,603,232	264,460	3,867,692	7%
Total Expenditures & Transfers	106,636,007	6,964,844	113,600,850	7%
Budget Surplus/(Shortfall)	-	-	-	

*Projected FY02 allocation pending formal approval by the Council of Trustees.



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2001-23

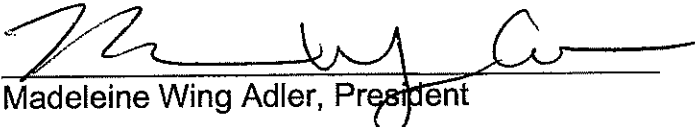
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Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
SEPTEMBER 19, 2001
PURCHASE ORDERS AND CONTRACTS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$ 5,000 EXECUTED DURING MAY, JUNE, JULY AND AUGUST 2001 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.


RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

8/30/01
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Laurence Harmelin, Chairperson
Council of Trustees

9/19/01
Date

**West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000
Executed During May, 2001
For the Purchase of Equipment, Services and Supplies**

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Administrative Computing	<i>Oracle Corporation</i> Oracle technical support agreement from: 05/22/01 to 05/21/02 16276	\$ 53,640.00
Administrative & Fiscal Affairs	<i>Visual Sound</i> Replace audio visual equipment damaged by vandals in Main Hall 16064	\$ 5,945.25
Athletics Department	<i>Proscout LTD</i> Video editing system for football staff to view and edit game videos 15843	\$ 10,999.00
Boiler Plant	<i>Ace Plumbing and Heating Company</i> Two (2ea.) 4" regulators and six (6ea.) Pilots for steam line repairs 15953	\$ 5,530.00
Bursar's Office	<i>Standard Forms, Inc.</i> Contract renewal for student billing and invoicing services 16226	\$ 35,500.00
Business Technology Center	<i>Voicenet</i> Internet access services for SSHE network operations center program 15974	\$ 29,750.00
College of Arts & Sciences	<i>Bruker Omni Services</i> De-install Bruker instrument at Sun Oil Lab, Marcus Hook and install instrument at Schmucker Science Center, Chemistry Lab 15845	\$ 19,155.00
	<i>Ikon Office Solutions</i> Purchase of a digital Océ copier for academic departments in Main Hall, 1 st floor 15600	\$ 28,292.00
	<i>Ikon Office Solutions</i> Purchase of a digital Océ copier for English Department in Main Hall, 5 th floor 15116	\$ 29,180.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
College of Arts & Sciences	Officenter, Inc. Office furniture for the Dean of Arts and Sciences in Main Hall 16236	\$ 7,725.00
Commencement	<i>Visual Sound</i> Sound system for Spring commencement ceremony at Farrell Stadium 14755	\$ 6,084.00
Communicative Disorders	<i>Quaker Furniture, Inc.</i> Furniture for faculty and staff 16042	\$ 9,053.46
Facilities Division	<i>American Seating Company</i> Office furniture and panel systems for Information Services, E. O. Bull Center. 16250	\$ 52,937.58
	<i>QPS Marketing</i> Mattresses (500) ea. for Tyson Residence Hall 15451	\$ 33,500.00
	<i>Advanced Office Environments, Inc.</i> Office furniture for Project Planning office, 201 Carter Drive 16234	\$ 6,656.53
	<i>Anixter Inc.</i> Telecommunication materials for the Goshen and McCarthy residence LAN Project 13199	\$ 54,276.00
	<i>Brinjac Engineering, Inc.</i> Engineering services related to the implementation of improvements to the campus technology network 6301440001	\$ 52,103.00
	<i>Brinjac Engineering, Inc.</i> Design and construction services to provide equipment rooms for nine campus buildings in support of proposed network upgrade 6301440003	\$ 77,500.00
	<i>Brinjac Engineering, Inc.</i> Design and construction services for fiber optic infrastructure improvements for future Ethernet Network to remote buildings 6301440002	\$ 68,535.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Facilities Division	<i>Philips Brothers Electrical Contractors</i> Remove and disposal of transformer with PCB contaminates 0000001117	\$ 8,106.00
	<i>Brewer Sheet Metal Inc.</i> Provide and install (3 ea.) reheat coils in E.O. Bull Room 114 6301620011	\$ 9,425.00
	<i>Fox Chase Masonry Restoration, Inc.</i> General interior construction renovations to Traditions Dining Hall in Lawrence Center 62-0049.1	\$ 375,700.00
	<i>Read's Van Service, Inc.</i> Remove and discard metal bed springs from Tyson Residence Hall 6200510009	\$ 5,978.00
	<i>H. B. Frazer T/A Frazer Comtech</i> Electrical construction for Residence Hall LAN project Phase 1 62-0038.4	\$ 655,100.00
	<i>Shrawder Restoration</i> Furniture refinishing for Tyson Residence Hall furniture 6200510004	\$ 296,767.08
	<i>Burns Engineering, Inc.</i> Construction administration services during the Goshen Residence Hall electrical upgrade project 6200480004	\$ 24,689.00
	<i>Palman Electric, Inc.</i> Electrical interior construction for Traditions Dining Hall in Lawrence Center 62-0049.4	\$ 78,000.00
	<i>Fry Electric</i> Change order to expand work on E-3 Cable replacement along University Alley 0000001112	\$ 19,997.00
	<i>Lake Roeder Hillard & Beers</i> Establish the boundaries for limit of DGS/GSA transfer of land on North and South Campus and the Alumni House 6301640001	\$ 43,445.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Faculty Development	<i>Mendenhall Inn</i> New faculty Orientation, August 15 th and 16 th 16073	\$ 7,000.00
Foreign Language	<i>Chester County Intermediate Unit</i> American European studies and Community Outreach programs 15906	\$ 40,000.00
Geology & Astronomy	<i>Sun Microsystems, Inc.</i> Twelve (12) ea. computer workstations for classroom and lab research 16001	\$ 11,598.42
Geology & Astronomy	<i>Empire Imaging Systems, Inc.</i> Microscopes and accessories for classroom use 15450	\$ 24,587.90
Graduate Studies	<i>Dell Computer Company</i> Five (5) ea. Dell Optiplex mini-tower computers 16049	\$ 7,735.00
Grounds Department	<i>TruGreen Chemlawn</i> Athletic field maintenance services From: 04/19/01 to 04/18/02 13550	\$ 20,018.00
Information Services	<i>Compaq Computer Corporation</i> Compaq Priliant rack computer server with accessories 16161	\$ 5,433.00
	<i>ePlus Technology of Pa.</i> Replacement hubs and switches for computer network 16170	\$ 32,201.30
	<i>Powerware</i> Renewal maintenance agreement for UPS battery back-up system for Computer Operations, 3/22/01 to 3/21/02 15938	\$ 5,240.00
	<i>Microsoft Corporation</i> Renewal of Microsoft support service for mainframe software 05/01/01 to 04/30/02 15916	\$ 6,125.00
	<i>Info Source, Inc.</i> Renewal of Microsoft Office 2000 license agreement 15994	\$ 7,278.46

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Information Services	<i>ePlus Technology of Pa.</i> Replacement switches and transceivers for LAN connection to various University buildings 15767	\$ 43,070.00
Inventory	<i>Penn Valley Chemical Company</i> Toilet tissue (840 cases) 15742	\$ 15,120.00
Library	<i>Palinet</i> Electronic files to update the library collection 16294	\$ 27,052.84
Mathematics	<i>ePlus Technology of Pa.</i> Four (4) ea. computers, one (1) ea. laser jet printer, and one (1) ea. color monitor 15617	\$ 12,776.71
Physical Plant	<i>Best Access Systems</i> Replacement cores and keys for locks at South Campus Apartments 16255	\$ 8,083.50
	<i>Best Access Systems</i> Replacement Locksets for South Campus Apartments 16068	\$ 5,488.56
	<i>Phillips Brothers</i> Perform electrical diagnostic test and replace transformer with temporary unit until a permanent unit can be located 15976	\$ 22,255.58
	<i>Jan Communications and Electronics Co.</i> Twelve (12) ea. portable radios with chargers and two (2) year extended warranty 15824	\$ 8,028.00
Planning & Analysis	<i>G. E. Richards, Inc.</i> Savin digital copier 16244	\$ 7,536.00
Public Relations	<i>Philadelphia Inquirer</i> Advertising for the Spring Education Guide April 1 st though April 3 rd 13346	\$ 20,869.00
Public Safety	<i>The Protection Bureau</i> Install new intrusion alarm system and replace existing intercom system in Tyson Hall 16477	\$ 6,788.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Public Safety	<i>The Protection Bureau</i> Install new intrusion alarm system and replace existing intercom system in Goshen Hall. 16478	\$ 6,855.00
	<i>The Protection Bureau</i> Installation of camera and fiber options transmitter in Lawrence Center and fiber options receiver in Peoples Building 16476	\$ 6,375.00
	<i>The Protection Bureau</i> Installation of a camera on the outside of Main Hall 16479	\$ 5,830.00
School of Business	<i>Visual Sound</i> Audio visual equipment for classroom instruction 15783	\$ 5,996.00
	<i>ESRI</i> Renewal of primary and secondary educational Software License agreement 02/02/01 to 02/01/02 16191	\$ 7,500.00
School of Education	<i>Apple Education Buying Service</i> One (1) ea. Apple G4 computer, software and accessories for Mac laboratory in Recitation Hall 16051	\$ 15,404.00
School of Social Work	<i>Paoli/Tellus</i> Office furniture for faculty and staff 16251	\$ 16,248.08
Secondary Education	<i>Dell Computer Company</i> Three (3) ea. computers for classroom use 16050	\$ 6,240.00
Theatre Arts	<i>Rose Brand</i> Replace main stage equipment and panels in E.O. Bull Theatre 5681	\$ 6,690.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000
Executed During June, 2001
For the Purchase of Equipment, Services and Supplies

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Academic Computing	<i>Visual Sound, Inc.</i> Provide and install (16 ea.) visual projector presentation room systems in various instructional classrooms campus wide 15912	\$ 194,511.93
	<i>Compaq Computer Corporation</i> Server and accessories for installation of optical imaging system in the Admissions Office, Office of Planning & Analysis and the Computer Center 16261	\$ 10,528.00
Business Technology Center	<i>Dauphin DataCom</i> Data communications equipment for SSHENet 17101	\$ 19,428.00
	<i>Perfect Order, Inc.</i> Computer hardware for SSHENet 17012	\$ 5,160.00
Custodial Services	<i>Aardvark Pest Control Services, Inc.</i> Pest control contract for campus wide use from: July 1, 2001 to June 30 th , 2002 16474	\$ 8,790.00
	<i>Galer/Hillyard, Inc.</i> A 24" walk behind floor scrubber for Anderson Hall 16969	\$ 5,999.00
Facilities Division	<i>J & P Engineers</i> Provide a feasibility analysis of a geothermal heating and cooling system and a life cycle cost comparison analysis for the proposed new residence halls project 6200230009	\$ 5,550.00
	<i>Rettew Associates, Inc.</i> Provide civil engineering and design services to develop additional parking stalls in front of Sanderson, Schmidt and Wayne residence halls 6300900010	\$ 9,315.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Facilities Division	<i>Rettew Associates, Inc.</i> Provide civil engineering and landscape design services for the East Campus parking and roads project 6301670001	\$ 100,000.00
	<i>Carr Contractors, Inc.</i> General construction to replace the main entrance door to Goshen Residence Hall. 62-0061.1	\$ 24,842.00
	<i>Virco, Inc.</i> Student tablet arm chairs (200 ea.) for classroom use at various locations campus wide 16475	\$ 15,600.00
	<i>Anixter Inc.</i> Telecommunication materials for the Goshen and McCarthy Residence Halls LAN project 17003	\$ 17,516.95
	<i>Cahill Associates</i> Complete a feasibility study for alternative stormwater management in the quad area 6200230008	\$ 5,700.00
	<i>Burt Hill Kosar Rittelmann Associates</i> Architectural/Engineering Services for campus wide signage project 6301530005	\$ 61,362.00
	<i>Burt Hill Kosar Rittelmann Associates</i> Architectural/Engineering services for the campus wide lighting project 6301710001	\$ 28,873.00
	<i>STV Architects</i> Project management services from: 05/17/01 To: 06/30/01 for various University construction projects 6100160013	\$ 9,600.00
	<i>RE: Source Pennsylvania</i> Supply and install interface carpet tiles in the theater at Sykes Student Union Building 6301720002	\$ 18,524.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Food Service	<i>GCS Service, Inc.</i> Repair bakery ovens in Lawrence Center kitchen area 16435	\$ 11,000.00
Geography/ Planning	<i>Visual Sound</i> Projector system for the GIS lab 16396	\$ 12,225.00
Grounds Department	<i>TruGreen ChemLawn</i> Change Order for extra work of top dressing on athletic fields as outlined in Contract #13550 16557	\$ 21,740.00
Information Service	<i>Technology Integration Group</i> Dell Optiplex computers (10 ea.) and printers (2 ea.)for Sykes Student Union computer lab. 16504	\$ 13,015.00
	<i>ePlus Technology of PA</i> 3-port transceiver modules (8 ea.) for the computer network 16639	\$ 11,308.84
	<i>Matrix Imaging, Inc.</i> Provide and install optical imaging equipment and software at the Office of Admissions, the Office of Planning and Analysis and the Computer Center 12850	\$ 167,895.00
	<i>Computer Integration Group</i> Support service agreement for Biglron routing switches and components for the Computer Center from: 06/01/01 to 05/31/02 15934	\$ 7,875.00
Inventory	<i>Weaver Associates, Inc.</i> Various Hewlett Packard laser jet and desk jet toner cartridges (552 ea.) 16601	\$ 18,155.28
	<i>Ribbons Express</i> Various Hewlett Packard laser jet toner cartridges (144 ea.) 16505	\$ 11,328.00
Provost Academic Affairs	<i>Philadelphia Inquirer</i> Classified advertisement for temporary positions 17047	\$ 14,756.52

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Public Safety	<i>The Protection Bureau</i> Provide and install camera, digital recorder and surveillance unit in the Peoples Building 16481	\$ 16,356.00
	<i>The Protection Bureau</i> Provide and install camera, digital recorder and surveillance unit in the E.O. Bull Center 16480	\$ 16,356.00
Residence Life	<i>The College Campus Plan-it, Inc.</i> Printing of the Guide to Residence Hall and Apartment Living handbook and planner 15618	\$ 12,800.00
School of Education	<i>Dell Computer Company</i> Dell Notebook 4000 computers (3 ea.) 16683	\$ 6,346.00
	<i>Visual Sound</i> Portable projector systems (4 ea) available to faculty for presentations to classes outside of Recitation Hall 16865	\$ 15,800.00
Sykes Union Fitness Center	<i>Omni Fitness</i> Life fitness treadmill (1 ea.) and a life fitness recumbent bike (1 ea.) 16218	\$ 7,440.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000
Executed During July, 2001
For the Purchase of Equipment, Services and Supplies

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Academic Computing	<i>Visual Sound</i> Projection system and screen for E. O. Bull Center theatre 16591	\$ 14,176.00
Boiler Plant	<i>Design Plastic Systems, Inc.</i> Replacement of condensate pumps (2 ea.) and A waste water pump 17210	\$ 13,774.00
	<i>McNeil, Inc.</i> Demolition, removal and reinstallation of the Hard brick in #1 ash pit 16347	\$ 8,500.00
College Literature	<i>McNaughton & Gunn</i> Printing of College Literature Journal, 4 issues per year 16593	\$ 12,224.00
Communicative Disorders	<i>Gloucester County Institute of Technology</i> ISDN line charges for New Jersey distance learning classroom from: September 1, 2000 through May 31, 2001 16814	\$ 8,806.62
Computer Operations	<i>Decision One</i> Annual maintenance contract for the IBM mainframe and computer peripheral in E. O. Bull Center 17618	\$ 28,658.40
Environmental Health & Safety	<i>Simplex Grinnell Fire Protection Systems</i> Annual service contract for emergency repairs to campus fire alarm systems from: July 1, 2001 through June 30, 2002 17776	\$ 19,200.00
	<i>Simplex Grinnell Fire Protection Systems</i> Annual maintenance contract for inspection and testing of campus fire alarm systems from: June 29, 2001 through June 29, 2002 17777	\$ 47,520.00
	<i>Keystone Fire Protection Systems, Inc.</i> Annual maintenance, inspection and testing of the portable fire extinguishers and wet chemical extinguisher system from: June 6, 2001 through June 6, 2002 17791	\$ 6,025.00

<u>Department</u>	<u>Vendor, Item and Document Number</u>	<u>Amount</u>
Facilities Division	Blockhouse Company Lounge furniture for Tyson residence hall 17529	\$ 47,848.60
	Simplex Grinnell Fire Protection Systems Provide and install fire alarm panel upgrade and smoke detectors in McCarthy residence Hall 6200540005	\$ 22,000.00
	Philips Brothers Electrical Contractors Repair leaking seal on Allis-Ohio transformer located at the New Street substation 000001134	\$ 6,670.00
	Burns Engineering, Inc. Provide architectural/engineering services for mechanical and electrical improvements in Sturzebecker Health Sciences Center for new classroom space 630173001	\$ 64,233.15
	DigiTerra Software planning, assessment and implementation of PeopleSoft Records, Financial Aid and Student Accounts in accordance with contract WC660ADVCIBER 1123	\$ 260,000.00
	PeopleSoft USA, Inc. Provide portal software modules and customer support services in accordance with schedule 3 of contract WC660, integrated software 1124	\$ 129,600.00
	Simplex Grinnell Fire Protection Systems Fire safety engineering study of Sturzebecker Health Sciences Center 1126	\$ 8,725.00
Fiscal Affairs	Ralph B. Watson & Son Spring water contract from: July 1, 2001 through June 30, 2002 17228	\$ 6,300.00
Graphics & Printing	Central Lewmar Paper stock inventory 16820	\$ 7,322.50

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Information Services	<i>Ask Technologies, Inc.</i> Electrical protection equipment for computer network 16631	\$ 13,800.00
	<i>ePlus Technology of PA</i> HP curve switches for Goshen and McCarthy residence halls LAN project 17602	\$ 39,488.60
	<i>Chesconet</i> Backup internet connection and CCIL Connection 17485	\$ 9,310.00
Library	<i>Trendway Corporation</i> Office panel system for new office space in F.H. Green Library 17312	\$ 14,054.00
Physical Plant	<i>Philips Brothers Electrical Contractors</i> Provide labor, material and equipment to test and replace (if necessary) high voltage cable leading to various classroom buildings 16810	\$ 12,403.00
	<i>Best Access Systems</i> Key blanks, cores and cylinders for the Lock Shop 15619	\$ 6,410.62
	<i>Philips Brothers Electrical Contractors</i> Transformer rental for one month for the New Street substation 17546	\$ 6,175.00
Public Relations	<i>KYW News Radio</i> Advertisements for Graduate Studies open house on August 9 th , 2001 17673	\$ 15,000.00
Residence Life	<i>Dell Computer Company</i> Mini-Tower computers (9 ea.) for Resident Director offices 16982	\$ 10,521.00
School of Health Sciences	<i>OFS, Inc.</i> Office furniture for the main office area 17097	\$ 7,554.08
	<i>ePlus Technology of PA</i> HP design jet printer and computer peripheral 17002	\$ 5,329.03

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
School of Health Sciences	<i>Main Line Health System</i> Spring 2001 payment for Affiliation agreement for Bachelor of Science respiratory care program 17534	\$ 26,344.00
School of Music	<i>Soundtree, Inc.</i> Various music instruments for classroom use 17335	\$ 9,081.00
Sports Information	<i>A+ Printing, Inc.</i> Printing of Athletic brochures 17362	\$ 9,814.47
Student Health Center	<i>Chester County Hospital</i> Provide coverage by board certified emergency room physicians from: July 1, 2001 through June 30, 2002 17678	\$155,925.00
Theatre Arts	<i>Rose Brand</i> Studio stage equipment for E. O. Bull Center theatre 17298	\$ 6,130.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000
Executed During August, 2001
For the Purchase of Equipment, Services and Supplies

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Academic Computing	<i>Corporate Express Imaging</i> Remanufactured LaserJet toner cartridges (327 ea.) for classroom printers in Anderson Hall 17892	\$ 19,144.00
	<i>Apple Education Buying Service</i> Apple computers (11 ea.) and accessories for the MAC classroom lab in Recitation Hall 18014	\$ 22,050.00
Administrative Computing	<i>Computer Corporation of America</i> Maintenance support for model 204 DBMS software from: 11/01/01 to 10/31/02 18216	\$ 53,040.00
Communication Studies	<i>Visual Sound</i> NEC Projector systems (2 ea.) for Main Hall classroom instruction 14654	\$ 7,400.00
Geology & Astronomy	<i>Visual Sound</i> LCD Projector system and presentation stand for Lab Classroom in Boucher Science Center 17326	\$ 6,580.00
Facilities Division	<i>Chester County Fence Company</i> Fence removal and relocation, to permit wooden step access from R-Lot to Q-Lot 6301150016	\$ 5,995.00
	<i>Alliance Environmental Systems</i> Provide labor, parts and material to remove and dispose asbestos material on steel piping system going to Schmidt Residence Hall 0000001119	\$ 15,000.00
	<i>Compass Signs Co.</i> Fabricate and install building identification signs for Philips Memorial Building and Emile K. Asplundh Concert Hall 631530008	\$ 6,020.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Facilities Division	Compass Signs Co. Fabricate and install building identification signs on various campus buildings 6301530009	\$ 10,865.00
	Palman Electric, Inc. Electrical work for Schmucker Science Center temporary classroom trailers 63-0120.4	\$ 23,000.00
	K & K Mechanical, Inc. Plumbing work for Schmucker Science Center temporary classroom trailers 63-0120.3	\$ 24,400.00
	PeopleSoft USA, Inc. Prepayment for PeopleSoft training necessary for implementation of institutional software project 6100250017	\$ 59,375.00
	Becker Winston Architects Preparation of construction documents (Bid Packages) for the Killinger Residence Hall ADA upgrade 6200620003	\$ 15,155.76
	The Protection Bureau Removal of exiting security control panel and installation of a new control panel, communicator and camera in Boucher Science Center 6301200016	\$ 18,424.00
	R.J. McCarville Associates, Ltd. Replace and repair the telescoping bleachers with new code compliant bleachers in Hollinger Field House 63-0154	\$ 91,005.00
	Dan LePore & Sons Reset archway pavers at Philips Memorial Building 6300380065	\$ 10,000.00
Fiscal Affairs	Cook's Services Company, Inc. HVAC work for Schmucker Science Center temporary classroom trailers 63-0120.2	\$ 58,900.00
	ADP-Automatic Data Processing Student payroll services and tax filing from: 7/01/01 through 6/30/02 17984	\$ 30,500.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Grounds Department	<i>Chester County Solid Waste Authority</i> Landfill tipping fees at the LanChester Sanitary Landfill from: 7/01/01 through 6/30/02 17780	\$ 68,000.00
Information Services	<i>Front Range Solutions, Inc.</i> Renewal of annual maintenance and support software for Computer Support Services from: 9/01/01 through 8/31/02 18176	\$ 5,261.37
Physical Plant	<i>Charles A. Dulin, Inc.</i> Replace chimney liner and oil-fired boiler with stainless steel chimney liner and a gas-fired boiler at Filano Hall 18051	\$ 6,367.00
President's Office	<i>A.T. Kearney, Inc.</i> Provide two complete, comprehensive and separate executive searches for the positions of Vice President for Administrative and Fiscal Affairs and Dean of Arts and Sciences 17987	\$ 100,000.00
Publications	<i>John D. Lucas Printing Company</i> Printing of Admissions Application Packets for fiscal year 2001-2002 17775	\$ 10,311.00
Public Relations	<i>BSC Litho, Inc.</i> Renewal for the printing of the West Chester University magazine, three issues, 60,000 copies per issue 17785	\$ 71,698.00
	<i>Philadelphia Newspapers, Inc.</i> Advertisements for various Cultural Affairs events from: 9/10/01 through 3/26/02 17969	\$ 8,591.00
	<i>Philadelphia Newspaper, Inc.</i> Advertisement for 8/09/01 Open House published from: 8/05/01 through 8/07/01 18195	\$ 13,829.69
	<i>Daily Local News</i> Advertisements for various Cultural Affairs events from: 9/09/01 through 3/24/02 17971	\$ 8,939.00

<u>Department</u>	<u>Vendor, Item, and Document Number</u>	<u>Amount</u>
Registrar	<i>Standard Forms, Inc.</i> Grade report forms and envelopes 17856	\$ 9,625.00
Residence Life	<i>Continental Party Rental</i> Tent rental with fans, lighting, and screening for alternate dining space for 270 persons during Lawrence Dining Hall renovations from: 8/24/01 through 9/24/01 17931	\$ 28,420.00
	<i>Aramark Design Solutions</i> A Blodgett deck type pizza oven for Ram's Head Food Court in Sykes Union Building 17719	\$ 8,850.06
Rising Juniors Program	<i>Enterprise Leasing Company</i> Rental of (4 ea.) Vans used for Adventure program participants from: 6/20/01 through 7/21/01 18075	\$ 5,769.94
	<i>Gateway Adventures, Inc.</i> Program Consultant for the Adventure program from: 6/20/01 through 7/21/01 18077	\$ 8,500.00
	<i>P & D ventures, Ltd.</i> Adventure Program Consultant/Coordinator from: 6/20/01 through 7/21/01 18256	\$ 8,500.00
School of Education	<i>Technology Integration Group</i> Computers (7 ea.) for new faculty in Recitation Hall 17718	\$ 7,364.00
	<i>Design Options</i> Training tables (11 Ea.) for MAC classroom lab in Recitation Hall 17615	\$ 5,982.12
Supply & Postal Services	<i>ITS Mailing Systems, Inc.</i> Metering System with synchronous weighing and heavy duty non-nested feeder/sealer to meet new U.S. Postal Service standards 17811	\$ 23,190.00
	<i>JETSORT</i> Blanket order for automated mail/sort/discount processing services from: 07/01/01 through 06/30/02 16420	\$ 12,960.00



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2001-24

www.wcupa.edu

Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
SEPTEMBER 19, 2001

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY, AFTER CONSULTATION WITH PRESIDENT MADELEINE WING ADLER, RECOMMENDS TO CHANCELLOR JUDY G. HAMPLE THAT DR. LINDA LAMWERS, VICE PRESIDENT OF ACADEMIC AFFAIRS/PROVOST BE NAMED ACTING PRESIDENT COMMENCING ON JANUARY 1, 2002, AND ENDING ON MAY 14, 2002, DURING PRESIDENT MADELEINE WING ADLER'S SABBATICAL

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Dr. Madeleine Wing Adler, President

9/14/01
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Laurence Harmelin, Chairperson
Council of Trustees

9/19/01
Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

www.wcupa.edu

September 5, 2001

Dear Members of the Council of Trustees:

As you can see from the attached, we have a bit of business to do that does not fall within normal committee action. I will bring forth this resolution for action at our September meeting. This action is a formality that needs to be taken in support of President Adler's sabbatical.

Please do not hesitate to contact me if you have questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Laurence Harmelin".

Laurence Harmelin
Chair

Attachment