RECAP 2025

Innovation in Action: Facing the Future - Together
Thursday, May 15, 2025
CONFERENCE PROPOSAL GUIDELINES

Thank you for your interest in submitting a presentation proposal for RECAP 2025.

Submit your proposal online by visiting **http://wcupa.edu/recap/**

Submission Deadline Monday, February 10, 2025

SESSION THEME *Conference themes to select (Select 1)*

- **Track TLID - Teaching, Learning, and Instructional Design** *This track centers on integrating technology into the curriculum, upholding design and accessibility standards, tackling issues related to academic integrity, addressing equity challenges, and finding the right balance to assure success for every learner.*
- **Track ITIS - Instructional Technology Implementation and Support** *Instruction is more dependent on technology than ever before, revealing new concerns over scalability, support, and cybersecurity. Presentations in this track will focus on the increasing challenges that universities face as they strive to implement and meet the evolving needs of educators and the broadening use of emerging technologies.*

SESSION TOPIC *Based on Selected Session Theme (Select Up to 2)*

Teaching, Learning, and Instructional Design
- Academic Integrity
- Active Learning
- Course-based Assessments
- Equity Gaps
- Flexible Learning Spaces
- Generative AI (Artificial Intelligence)
- Immersive Learning
- Learning Activities
- Universal Design for Learning

Instructional Technology Implementation and Support
- Accessibility
- Classroom Technologies
- Cybersecurity
- Data Analytics and Trends
- Equitable Access (hardware and software)
- Generative AI (Artificial Intelligence)
- Sustainability

PRESENTATION STYLE *Presentation Styles to select (Select 1).*

- 45 Minute **Hands On Workshop** (30 minutes workshop with 15 Q&A)
- 45 Minute **Lecture** (30 minutes lecture with 15 Q&A)
- 20 Minute **Spark Session** (20 min. including Q&A - Designed to Spark New Ideas)
- 45 Minute **Panel Discussion** (30 minutes panel discussion with 15 Q&A)

SESSION TITLE *(Limit 12 Words)*
A descriptive title that can stand alone and gives a clear idea of what the session is about.

SESSION ABSTRACT *(Limit 50 words)*
An enticing, concise session description to appear exactly as submitted on the conference website and program.

LEARNING OUTCOMES *(Limit 30 words)*
State what the audience will gain from this presentation. This information will be published with the abstract.

PRESENTATION PROPOSAL SUMMARY *(Limit 400 words)*
A summary of your presentation, to be used for a blind peer-review conference session selection process. Elaborate on the content of your session, its purpose, significance to the selected theme, relevance to educational technology. For small group discussion sessions include a description of the topic, issue, or innovative idea to be discussed. For sharing/demonstration sessions, describe the innovative practice to be exemplified.

ATTENDEE ENGAGEMENT *(Limit to 50 words)*
Describe how you will engage the audience. Include your activity plan and any interactive, participatory components.

IF NOT SELECTED FOR A LIVE SESSION, WOULD YOU CONSIDER PRESENTING IT AS A POSTER SESSION? *Yes/No*

WILL YOU BE USING YOUR OWN LAPTOP? *Yes/No*

WHAT SPECIALIZED EQUIPMENT WILL YOU BE BRINGING?
(Laptop/Room Display provided)

PRESENTER& COPRESENTER DETAILS
Include your primary presenter and co-presenter(s) contact details, E.g., Professional Title, Name, Email, Pronouns, Bio (Limit 75 words), Photograph (min. 200x200 pixels, .jpg, .png or .gif formats)

Note: All presenter(s) must register for the conference.

CRITERIA FOR EVALUATING PROPOSALS

Presentation Proposals will be evaluated on the following criteria during a blind review process.

- The session aligns with the scope of one of the conference session themes.
- Clearly stated objective(s) of the session and description of what will be presented or discussed.
- Clearly stated participant learning outcomes.
- Relevance of the session to the conference's purpose.