West Chester University

Request for Act 48 College Credits and/or Hours

If you have recently completed a course or workshop, and you need Act 48 credits or hours submitted to PERMS, please complete the following:

Step 1 – Create Account on Comply

- Visit - https://comply.edulinksolutions.com/
- Click Register Here
- Enter the following Registration Token
    - **PLYdvGLDbaHYAbZmNQxZCObdZPwY**
- Follow the onscreen directions to finish registering your account
- Verify your account – see verification email

Step 2 – Log Into Comply and Start a Request

- Log into Comply
- From the menu on the left, select Available Requests
- Depending upon whether you need College Credits or Hours submitted to PERMS, choose either Request for Act 48 Credits OR Request for Act 48 Hours
- Read the instructions and Start Request
- Follow the onscreen directions

Important Notes

- You must submit a separate request for each course/workshop completed.
- Once your request has been received, approved and submitted to PDE/PERMS you will receive a confirmation email.
- To view your current Continuing Education credits, you can log into the PERMS system with your PPID: https://www.perms.pa.gov/Screens/wfPublicAccess.aspx
- If you need help with Comply, please click on the Support link in the upper right hand corner and submit a New Support Ticket.