

## Identify/Update Intended Credit Load in myWCU

Before registering for classes you will be required to identify the number of credits you plan to schedule for the upcoming term. You will also have the ability to update this information through the registration period.

### Identify Intended Credit Load through “Enroll in a Class” link

- Log-in to your myWCU account: <https://my.wcupa.edu>
- Click on the “**Enroll in a Class**” link.
- Select the term in which you want to enroll and click on the green “**Continue**” button.
- Identify the number of credits you plan to schedule by selecting a credit range from the drop down menu and click the green “**Submit**” button.

### Update Intended Credit Load through “Enroll in a Class” link

- Log-in to your myWCU account: <https://my.wcupa.edu>
- Click on the “**Enroll in a Class**” link.
- Select the term in which you want to enroll and click on the green “**Continue**” button.
- Click on the link “**Click Here to Change Load**”

2016 Spring | Undergraduate | West Chester University

Your current intended enrollment load: Full-Time

change term

[Click Here to Change Load](#)

- Identify the number of credits you plan to schedule by selecting a credit range from the drop down menu and click the green “**Submit**” button.

### Identify or Update Intended Credit Load through “Change Academic Load” link

- Log-in to your myWCU account: <https://my.wcupa.edu>
- Click on the “**Change Academic Load**” link, located under “**Useful Links**”.
- Select the term in which you want to change your intended credit load from the drop down menu.
- Identify the number of credits you plan to schedule by selecting a credit range from the drop down menu and click the green “**Submit**” button.