

Accessibility

Research-Based Practices & Tutorials

When designing online course materials and activities, keep accessibility top of mind. Information Services & Technology has collaborated with campus constituents to develop [plans to comply with ADA standards](#) as they apply to information technology. Additionally, the WCU Office of Diversity, Equity, and Inclusion has put forth the following [Accessibility Statement](#) in response to the COVID-19 crisis.

The Office of Distance Education recommends [WebAIM](#) for articles, resources, and workshops.

Captions

Captions are text versions of the audio content, synchronized with the video.

Captions will be machine created when the video is uploaded to [Kaltura](#). The final step in captioning is to review your video, with the captions, and make necessary edits to the captions.

Transcript

A transcript is a text version of the media content. A transcript should capture all the spoken audio, plus on-screen text and descriptions of key visual information that wouldn't otherwise be accessible without seeing the video. To obtain a transcript from Kaltura (after you have uploaded your media to Kaltura), submit a request to [ServiceNow](#), the IS&T Help Desk ticketing service.

Zoom

If a Zoom meeting or webinar is recorded and saved to the cloud, Zoom can [generate captions for the archived video](#) using automatic speech recognition (ASR). These typically require editing before they're suitable for publication.

Kaltura

When you upload media to Kaltura (within D2L), Kaltura will [automatically machine caption](#) your video or audio recording. However, these automatic captions are not always correct, so we recommend that you double-check your captions.

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